

**GOVERNMENT OF WEST BENGAL
OFFICE OF THE DIRECTOR OF LAND RECORDS & SURVEYS
AND JOINT LAND REFORMS COMMISSIONER, WEST BENGAL
35, GOPAL NAGAR ROAD, ALIPORE, KOLKATA-700027.**

Memo No.10/2002/C/06/05(B/S-1)

Dated, Alipore, the 30th June, 2006

To
The District Land & Land Reforms Officer,
North 24-Parganas.

Sub : Acceptance of unregistered "Hebanama".
Ref : His Memo. No.LR/Misc./5-515/823/L&LR(N).

In cancellation of this Directorate Memo. No.10/1922/C/06 (B/S-1) dated 27.6.06 this Directorate has to say that any unregistered 'Hebanama' should be considered as legal one provided it is a case before the introduction of Sec. 5 of WBLR Act on 1.3.1965. But with the introduction of Sec. 5 of the WBLR ACT since 1.3.1965 all transfer of land shall be made by registered instruments whether it be of Hindu or Mohammadan.

N. Bandyopadhyay
For Director of Land Records & Surveys
And Jt. Land Reforms Commissioner, W.B.

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**Government of West Bengal
Irrigation & Waterways Department
Jalasampad Bhavan
Western Thick, 3rd /fkiirm
Salt Lake City, Kolkata – 700091.**

MEMO NO. 53-18C/411-2/05

Dated, Kolkata, the 10th Nov. 2005.

From: Shri D. Sarkar,
Secretary to the govt. of W.B.
I & W Deptt.

To
The Principal Secretary,
Land & Land Reforms Department,
Writers' Buildings, Kolkata – 700001.

**Sub : Gondabory production of Canal Revenue Payment Certificate/Re
Onward Certificate during mutation of all agricultural land within the
command cron-rog.**

Sir,

I am directed to invite your kind attention to the matter of augmentation of non-tax revenue in theof water(canal revenue) for the State and taking various measures for improvement of the same.

The Governor is now pleased to decide that production of Canal Revenue Payment Certificate" shall be made mandatory during mutation of all agricultural land within the command area i.e. the area where irrigation water is being supplied by the Irrigation & Waterways Department and which is more specifically described in Annexure -1.

Such "Canal Revenue Payment Certificate" (CRPC) shall be issued by the respective Revenue Officers or the Assistant Canal Revenue Officers of the Revenue Divisions under the Irrigation & Waterways Department.

The Governor is further pleased to decide that for non-irrigated/non-irrigable land within the command area, a "No Demand Certificate" (NDC) shall be issued by the respective Revenue Officers or the Assistant Canal Revenue Officers.

District Authorities of the State in this regard and all O.L.& L.R.Os. under your control may accordingly be instructed from your end in this respect.

This order issues with concurrence of Finance Department (Group-1), W.B.No.199 dated 03.08.2005

Yours faithfully,

Secretary to the govt. of West Bengal
I & W. Deptt.

Enclo: 1(one) no. Annexure-1.

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MEMO NO.55/1(Ga).....

Copy (extra copy of Annexure-1 forwarded for information and necessary action to that:-

- 1) Chief Engineer-1, I&W Dptt. Jalasampad Bhavan, Bidhan nagar, Kolkata-91.
- 2) Chief Engineer-II, I&W Deptt., Jalasampad Bhavan, Bidhan Nagar, Kolkata-91.
- 3) Director of Personnel & Ex-officio Chief Engineer, I&W Dte., Jalasampad Bhavan, Salt lake Kolkata-91.
- 4) District land & Land Reforms Officer, Burdwan/Hooghly/Howrah/Paschim Medinipur/Purba Medinipur/Bankura/Purulia/Birbhum/Murshidabad /Jalpaiguri.
- 5) Superintending Engineer, Damodar Irrigation Circle/Mayurakshi Canal Circle/Kangsabati Circle/Western Circle-1/Western Circle-II/Officer on Special Duty/Chairman-N.J.F.C.C., I & W Dte.
- 6) Revenue Officer, Headquarters/Damodar Canal Revenue Division, Court compound, Burdwan/Damodar Irrigation Revenue Division No.1, Purta Bhawan, Burdwan/Damodar Irrigation Revenue Division No.11, Durgapur-2, Unit. Burdwan/Damodar Irrigation Revenue Division No.111, Beliapara, Chunchurah, Hooghly/Mayurakshi Revenue Division No.1, Suri, Birbhum/mayurakshi Revenue Division No.11, Rampurhat, Birbhum/Canal Revenue Division, Medinipur, Dist. Paschim Madinipur/Kangsabati Revenue Division No.1, P.O. Amlagara, Dist Medinipur, Dist, Bankura.
- 7) Assistant Canal Revenue Officer,
Burdwan Sadaar/Bhatar/Katowa-under DCED.
.....

A. Cotta
Deputy Secretary to the
Government of West Bengal
I.& W. Deptt.

Encl : As stated above.

ANNEXURE-I

Annexure showing Command area s to Memo No.53-II & Memo No.54-I5C both dated 10.11.05.

District and Police Station	CRPC and NDC Issuing authority Revenue Officers and Assistant Canal Revenue officers etc.
<u>Hooghly</u> Dhaneakhali, Mogra, Pulba, Dolpur, Chinsurah, Singur, Haripal, Tarakeswar, Chanditala Pandua, Jungipra.	: Damodar Irrigation Revenue Division No.III, Jeliapara, P.O. Chinsurah, Dist. - Hooghly. PH(033) 26802397
Arambagh	: Damodar Irrigation Revenue Division No.I, Purta B Bhavan, P.;O. & Dist. - Burdwan. Ph: (0342) 26468002
Goghat	: Kangsabati Revenue Division No.II, P.O. Bishnupur, Dist. Bankura. Ph: (03244) 252142.

Howrah Near Udaynarayanpur. Jagatballavpur.	:	Damodar Irrigation Revenue Division No.III, Jeliapara, P.O. Chinsurah, Dist.- Hooghly, Ph: (0333) 26802107
Burdwan Kalna	:	Damodar Irrigation Revenue Division No.III, Jeliapara, P.O. Chinsurah, Dist. - Hooghly. Ph(033) 26802397
.....	:	Damodar Canal Revenue Division, Court Compound, P.O. & Dist. Burdwan Ph(0342) 2662348
Raina, Memori, Jamalpur, Khardagoah, Modhaballhi, Satagachhia, Burdwan.	:	Damodar Irrigation Revenue Division No.I, Purta Bhawan, P.O. & Dist. - Burdwan. Ph: (0342) 2646802.
Galai, Durgapur, Ausgram, Bankaa, Budbud	:	Damodar Irrigation Revenue Division No.II, P.O. Durgapur-2, Dist. - Burdwan, Ph(0343) 2556735.
Ketugram	:	Mayurakshi Revenue Division No.I, P.O. - Suri Dist. - Birbhum. Ph: (03462) 2555551.
Jaipalguri Raiganj	:	Assam more, P.O. & Dist. - Jalpaiguri. Ph: (03561) 255722.
Purulia Jholda, Purulia, Situri, Raghunathpur, Kashipur	:	Purulia Revenue Unit, C/U Executive Engineer, Purulia Investigation & Planning Division, P.O. & Dist.- Purulia, Phone (03252) 222720
Bankura Simlupal,	:	Kangsabati Revenue Division NO.II, P.O. Bishnupur, Dist. Bankura. Ph: (13244) 252142
	:	Damodar Irrigaton Revenue Division, No.II, P.O. Durgapur-2, Dist.- Burdwan, Ph(0343) 2556735
Khotra, Simlapal, Raipur, Saronga,	:	Kangsabati Revenue Division No.I, P.O. Amlagora, Dist.- West Midnapore, Ph: (03277) 265019.
West Midnapore Chandrakana Town Ghatal, Carbuta	:	Kangsabati Revenue Division No.II, P.O. Bishnupur, Dist n- Bankura, Ph.(03244) 252142.
.....	:	Kangsabati Revenu Division No.1, P.O. Amlagora, DistnWest Midnapore, Ph: (03222) 275357
Birbhum Rampurhat,	:	Mayurakshi Revenue Division No.II, P.O. Rampurhat, Dist. Birbhum, Ph: (03461) 255009
	:	Mayurakshi Revenue Division No.1, P.O. Suri, Dist. Birbhum Ph.(03462) 255551.
Murshidabad	:	Mayurakshi Revenue Division No.II, P.O. Rampurhat, Dist. Birbhum Ph.(03461) 255009.
....., Salar	:	Mayurakshi Revenue Division No.I, P.O. Suri Dist. Birbhum. Ph: (03462) 255551.

(23)

Registered No.WB/SC-247

No.WB/DTP/Pt.1/CPS/97/2092

**The
Calcutta Gazette
Extraordinary
Published by Authority**

VADRA 18]**TUESDAY, SEPTEMBER 9, 1997****[SAKA1919]**

PART 1 – Orders and Notifications by the Governor of West Bengal, the High Court, Government Treasury etc.

**GOVERNMENT OF WEST BENGAL
Land & Land Reforms Department
L.Ref. Branch**

NOTIFICATION

No.8542-L, Ref.

Dated, Calcutta, the 8th Sept., 1997

In exercise of the power conferred by section 60 of the West Bengal land Reforms Act, 1955 (West Bengal Act X of 1956), the Governor is pleased hereby to make after previous publication as required by sub-section (1) of the said section, the following amendments in the West Bengal land Reforms Rules, 1965, as subsequently amended hereinafter referred to as the said rules), namely

Amendments

In the said rules, -

(1) after rule 14G, insert the following rule :-

“14GG. Form and manner of submission of proposal for acquisition of land in excess of the ceiling limit :

(1) A person, as defined in the Explanation to Section 47 of the Act, intending to establish a tea-garden, mill, factory or workshop, livestock breeding farm, poultry farm, or dairy, or township in accordance with the provisions of the West Bengal Town and Country (Planning and Development) Act, 1979, and requiring land in excess of the ceiling limit of Section 14M of the West Bengal Land Reforms Act, 1955, shall have to apply to the State Government in the Land and Land Reforms Department for previous permission, in writing to acquire and hold land in excess of the ceiling limit, in Form No.7C or in any other Form, substantially similar thereto.

(2) The application shall contain such particulars and shall be accompanied by such documents as are mentioned in Form 7C.

(3) The State Government may also call for from the applicant any other information that may be required for the purpose of considering the application.

(4) The State Government in the Land and Land Reforms Department may, after due consideration, grant such permission in respect of so much of land as, in the opinion of the State Government would be sufficient.

(5) A person having been permitted to retain land in excess of the ceiling limit prescribed under section 14M of the West Bengal land Reforms Act, 1955, shall hold

such Land from such date as may be specified in the order issued by the State Government in the land and Land Reforms Department.

(6) The land shall be used strictly for the purpose for which permission for retention in excess of ceiling limit has been given;

(2) after Form No.7B insert the following Forms
FORM 7C
[See sub-rule (1) of rule 14GG]

FROM DATE.....
.....
.....
(State Name and Address of the applicant(s))

**To
The Secretary,
Land and Land Reforms Department, West Bengal**

Sub : application for permission to hold land in excess of the ceiling limit.

Sir,

I/We intend to set up and require land for the purpose of I/We , therefore, request you to grant permission u/s 14Y of the W.B.L.R. Act for acquisition and holding of land in excess of the ceiling limit under section 14M of the said Act.

In support of the application, I/We, enclose herewith the following particulars and documents for your consideration:

- A) A project profile
- B) Particulars of the Land.
- (i) Mouza with J.L. No., Khatian No. and Plot No.
- (ii) Police Station.
- (iii) District
- (C) A plan showing the detailed use of the land proposes to be acquired.

I/We hereby declare that the information given above and in the enclosures are correct to the best of my/our knowledge and belief.

Yours faithfully,

By Order of the Governor,
R. N. De
Secy. To the Govt. of West Bengal.

(32A)

**Government of West Bengal
Commerce & Industries Department
Mines Branch
Writers' Buildings, Kolkata – 700001.**

No.431-CI/O/Estt/003/05/A(M1)

Date : 05.12.2007

Notification

The State Government has already authorized the District Magistrate of the Districts concerned to grant or refuse to grant mining lease(s) for minor minerals other than those which require excavation of in-situ hard rocks viz. Stone, Granite, Laterite in terms of the provisions contained in the West Bengal Minor Minerals Rules, 2002, as amended from time to time vide this Department's Notification No.444-CI/O/Estt/003/05/A(M1) dated 29.11.2006.

Now, in continuation of the aforementioned Notification, the Governor is pleased to direct that the power to grant or refuse to grant renewal of mining lease (s) for minor minerals shall also vest in the District Magistrates concerned. The Governor is further pleased to direct that the procedure laid down in this Department's Order No.445/CI/O/Estt/003/05/A(M1) dated 29.11.2006 (From paragraph 1 to 6) shall apply for disposal of the applications for renewal of mining lease (s) for minor minerals as mentioned hereinbefore.

The Governor is further pleased to authorize the "District Authority" as defined in clause(e) of Sub-rule 1 of Rule 3 of the WBMM Rules, 2002 to carry out the purpose of the provision of Rule 4A as inserted in the WBMM Rules, 2002 vide amendments to the Rules under Notification No.09-C1/C/MM-MISC-07103/M2(Pt.) dated 9th January, 2006 of this Department and published in the Kolkata Gazette, Extraordinary dated 19th January, 2006.

This Notification issues in cancellation of this Department Notification No.185/CI/O/Estt/003/05/A(M1) dated 31.05.2007 and published in the Kolkata Gazette Extraordinary dated July 26, 2007.

All applications and /or proceedings pending before the State Government shall hereafter be processed and decided by the District

Magistrate having jurisdiction over the minor mineral in respect of which application for licence or renewal has been pending decision.

By order of the Governor
Sabyasachi Sen
Principal Secretary to the Government
of West Bengal

(32A)

**Government of West Bengal
Commerce & Industries Department
Mines Branch
Writers' Buildings, Kolkata – 700001.**

No.430-CI/O/Estt/003/05/A(M1)

Date : 05.12.2007

ORDER

It is hereby ordered that the paragraph 4 of this Department order NO.445 C1/0/Estt/003/05/A(M1) dated 29th November, 2006 and published in the Kolkata Gazette, Extraordinary dated December 29, 2006 shall be substituted by the following:

Substitution

The District Land and Land Reforms Officer of the district concerned shall issue public notice inviting applications for mining lease in respect of minor minerals available in riverbeds as well as brick earth and morrum available in the district and process the applications so received but prior to issue of such public notice he shall consult in keeping with the relevant provisions of the WBMM Rules 2002 (as amended from time to time) such officials of department(s) concerned as may be felt necessary for ensuring protectionand other natural objects/ sites towards sustainable environmental protection

(Sabyasachi Sen)
Principal Secretary to the Government
of West Bengal

(32A)

Regd. No.WB/SC-247

No.WB/CPS/Raj-45(Part I)/2004

**The
Kolkata Gazette
Extraordinary
Published by Authority**

PHALGUNA-18]**MONDAY, MARCH 8, 2004****[SAKA 1925]**

PART I – Orders and Notifications by the Governor of West Bengal, the High Court, Government Treasury etc.

**GOVERNMENT OF WEST BENGAL
COMMERCE AND INDUSTRIES DEPARTMENT
Mines Cell**

NOTIFICATION

No.67-C1/0/MINES RULE/002/02/M1 dt. 8th March, 2004 – In exercise of the power conferred by sub-section (1) of the section 15 of the Mines and Minerals (Regulation and Development) Act, 1957 (67 of 1957), the Governor is pleased hereby to make the following amendments in the West Bengal Minor Minerals Rules, 2002 (hereinafter referred to as the said rules) :-

AMENDMENTS

In the said rules. –

- (1) in rule 27, for the heading “Grant of Quarry Permits”, substitute the heading “Grant of Quarry Permits excepting stone and granite”;
- (2) after rule 27, insert the following rule:

“27A Grant of quarry permit for stone – (1) The district authority or any other officer authorised in this behalf by the State Government may grant, as per procedure laid down in Schedule IV, quarry permits in Form F to any person to extract or remove stone from any specified land within the limits of his jurisdiction, on pre-payment of royalty at the rate specified in Schedule 1

Provided that the applicant has already applied to the prescribed authority in compliance with the provisions of rule 5 for long term lease of the area for which the quarry permit has been applied for and has submitted a copy of the acknowledgement of such application issued under rule 6:

Provided further that the applicant has submitted a clearance certificate or no objection certificate from the appropriate authority for use of explosives.

- (2) Notwithstanding anything contained in these rules, quarry permits may, under sub-rule (1), be granted in stages not exceeding a period of three months at a time till the disposal of the application of the long term lease or one year whichever is earlier.

Provided that the quarry permit holder shall cease mining activities as soon as a mining lease holder commences mining activities after obtaining the possession of the lease hold land from the Competent Authority”.

- (3) In rule 29, in sub-rule (1), after the word and figures “rule 27”, insert the words, figures and letter “or rule 27A”;

(4) in Schedule IV, for the words, figures and brackets “[See Rule 27(1) of the West Bengal Minor Minerals Rules, 2002]”, substitute the words, figures, letters and brackets “[See rule 27(1), rule 27A(1) of the West Bengal Minor Minerals Rules, 2002];;

(5) in Form F, for the words, figures and brackets “(vide rule 27(1) of West Bengal Minor Minerals Rules, 2002)”, substitute the words, figures letter and brackets “(vide rule 27(1), 27A(1) of the West Bengal Minor Minerals Rules, 2002)”.

By order of the Governor,
Sabyachi Sen
Principal Secretary to the Govt.
of West Bengal
And
Secretary, Commerce and Industries Department.

<http://wbllroa.in>

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**Government of West Bengal
Land & Land Reforms Department
Land Acquisition Branch
Writers' Buildings, Kolkata – 1.**

No.1774(18)-L.A./3M-12/07

Dated : 9th April, 2007.

From : The Joint Secretary to the Govt. of West Bengal.

To
The Collectors,

Sub: Exemption from payment of land revenue.

Sir,

I am directed to draw your attention on the following points;

1. After acquisition of raiyati land under Land Acquisition Act the land stands vested to the Government of West Bengal. There after possession of the acquired land is handed over to the Requiring Body by the Collector concerned on behalf of the Government of West Bengal.
2. At the time of acquisition The Central Government departments and undertakings as well as some State Government undertakings/local authorities are required to pay capitalized value of land revenue as part of L.A. cost which is 25 times of rateable value of land revenue.
3. Such Requiring Bodies who pay capitalized value of land revenue as part of L.A. cost are not liable to pay revenue for that land in future.
4. After acquisition is complete and possession is handed over to the Requiring Body the L .A. Collector shall send a copy of the possession certificate where details of plots acquired and handed over to the Requiring Body has been noted alongwith a certificate that capitalized value of land revenue has been realised from the concerned Requiring Body to the concerned B.L.L.R.O.
5. The concerned B.L.L.R.O. shall upon receiving the documents mentioned at 4 above mutate the name of the R.B. in respect of the plots of land realising processing fee only as per norms but without charging any amount of land revenue from the R.B.

This is issued clarifying point (24) of G.O.No.1701-L.A./3M-07/2006 dated 6th June, 2006 of this Department.

Yours faithfully,
Sd/- Illegible
Joint Secretary
to the Government of West Bengal

6

**Government of West Bengal
Land and Land Reforms Department
Section-LR(A1): GE Branch**

No.366-GE

Kolkata, Dated: 24.01.2000

MEMORANDUM

The Government in the Land Reforms Department has further been pleased to modify the para 3,b) & c) of the Memorandum No.5024-GE dated 28.7.99 as under:-

Para - 3.b) (i) In rural areas mutation petitions be considered on the basis of Last Deed backed by possession, if, there is no reasonable ground for examination of chain deeds.

(ii) In urban areas chain deeds be examined during consideration of mutation petitions.

Para - 3.C) In the event of prayer for mutation on the ground of Inheritance, succession certificate need not be called for Rule 59(ii)(c) of the West Bengal land and land Reforms Manual, 1991 be followed.

All other terms and conditions shall remain the same.

P. Bandopadhyay
Joint Secretary to the
Govt. of West Bengal
Land & Land Reforms Deptt.

Memo No.366/1 (48)-GE.

Copy forwarded for information and necessary action to:-

1. The Chief Secretary to the Govt. of West Bengal.
2. The Director of Land Records & Surveys, West Bengal.
3. The Collector.
4. The District Land & Land Reforms Officer.
5. The Commissioner.
6. Th Municipal Affairs Department.
7. The Urban Dvelopment Deptt.
8. The Panchayat & Rural Development Deptt.
9. The Cottage & Small Scal Industries Deptt.
10. The Commerce and Industries Deptt.
11. TheFood Processing Deptt., Mayukh Bhavan, Salt lake, Kolkata – 700091.
12. The West Bengal Industrial Dvelopment Corpn. 5, Council House Street, Kolkata – 700001.
13. The Pollution Control Board, 'Parebesh Bhawan, 10A Block-LA, Sector III, Salt lake, Kolkata – 700091.

Dated: 24.1.2000

Officer on Special Duty & Deputy Secretary
Land & Land Reforms Deptt.



**Government of West Bengal
Land and Land Reforms Department
Section-LR(A1): GE Branch**

No. 5024-GE
345/96

Dated Kolkata, the 28.7.1999

MEMORANDUM

The Government in the Land & Land Reforms Department has been pleased to modify the procedures in the following manner for expeditious disposal of Mutation and Conversion cases relating to applications for setting up industries/housing complexes.

1. Forms of Application for Mutation and/or Conversion along with its required enclosures will be supplied by the respective sanctioning authority i.e. the B.L.L.R.O. for Mutation cases and the DLLRO for conversion cases.

2. Application formats for Mutation and/or Conversion need to be furnished in light blue colour for such purposes, so as to distinguish them from other ordinary applications.

3. In case of application for Mutation of Land 2 (two) sets of application forms (specimen enclosed) along with the copy of following documents are to be furnished by the applicant/applicants.

- a) Registered Deed of Transfer
- b) Chain Deed of Transfer
- c) Up-to-date Rent Receipt
- d) Affidavit in the given format (Annexure-I)
- e) Declaration in the given format (Annexure – II)

4. In case of application for conversion for the purpose mentioned above 3 (three) sets of applications for municipal area and 4 sets for non municipal areas (specimen enclosed) have to be furnished with copy of the following documents:-

- a) Declaration (specimen enclosed).
- b) Mutation Certificate
- c) Site plan.
- d) Current R.O.R.
- e) Certificate for setting up of Industries issued by District Industries Centre/Directorate of Industries/Deptt. Of Commerce & Industry, Govt. of India.
- f) Project Report Duly Vetted by the Competent Authority.

5. In case of numerous plots involved in an application for Mutation and/or Conversion the applicant may annex a list of such plots, classification area in a separate sheet.

6. In case of application for conversion a Court Fee of Rs.10/- (Rupees Ten) only to be affixed on the first copy of the application.

7. Application for conversion will have to be submitted to the office of the DLLRO while the application for Mutation will have to be submitted to the office of the BLLRO.

8. Applications for Mutation and/or Conversion should be received by the concerned authority under proper receipt.
9. Time limit for disposal of Mutation cases is 4 (four) weeks. In case of doubt, field enquiry will be required for verification of possession by that time. Concerned BLLROs should ensure that all the procedures are completed within time limit.
10. The DLLRO is advised to note that time limit for disposal of conversion cases is 8 (eight) weeks provided 'No Objection Certificate' from the Pollution Control Board is produced by the applicant suo-moto or received by that time.
11. All other conditions as laid down in the orders, circulars & memos currently in force shall remain the same.
12. The instant memorandum shall have immediate effect.

R. N. De
Secretary to the Govt. of
West Bengal
Land & Land Reforms Deptt.

Memo No.5024/1(50)-GE

Dated 28.7.1999

Copy forwarded for information and necessary action to:-

1. The Chief Secretary to the Govt. of West Bengal.
2. The Director of land Records & Surveys, West Bengal.
3. The Collector,.....
4. The Dist. Land & Reforms Officer,.....
5. The Commissioner,.....
6. The Municipal Affairs Deptt.
7. The Urban Development Deptt.
8. Th Panchayat & Rural Development Deptt.
9. The Cottage & Small Scale Industries Deptt.
10. The Commerce & Industries Deptt.
11. The Food Processing Deptt.
12. The West Bengal Industrial Development Corporation.
13. The Pollution Control Board.

Joint Secretary to the
Govt. of West Bengal
Land & Land Reforms Deptt.

APPLICATION FOR MUTATION OF LAND

To
The Block land & Land Reforms Officer,
.....
District.....

Sir,

I/We like to mutate my name /our names in respect of the land purchased by me/us. Necessary particulars and documents are furnished below:-

1. Name of the applicant :
2. Full Address :
3. Schedule of Land :

- a) Name of Mouza :
 b) J.L. No. :
 c) Khaitan No. (R.S. & L.R.) :
 d) Plot No.(R.S.&L.R.) :
 e) Recorded classification :
 f) Area of land :
 g) Police Station :
 h) District :
4. Purpose for which mutation is required. :
5. Registered Deed No. & Date :
6. In case of inheritance, No. of Succession Certificate issued by the competent Authority with date. :
7. Whether th land is in possession of the applicant :
8. Xerox copies of the documents furnished :
- a) Registered Deed of Transfer;
 b) Chain deds of transfer,
 c) In case of inheritance, the Succession certificate of Competent Authority;
 d) Upto date rent receipt showing the payment of land revenue and Cess of the land in question;
 e) Affidavit in original as per Annexure – 1;
 f) Three copies of declaration as per Annexure – II;
 g) Sketch Map of the land in question, duly signed.;

Date :

Yours faithfully,

ANNEXURE – I
FORMAT OF AFFIDAVIT

I/We, Shri/Smt. M/s.
 S/O., D/O., W/O. residing at
 do hereby solemnly
 affirm and declare as follows:-

1. That I/We have purchased/acquired the land having the following schedule:

Mouza	J.L. No.	Khatian No. (R.S.&L.R.)	Plot No. (R.S.&L.R.)	Recorded Classification	Area Purchased /Acquired	P.S.	Dist.
1	2	3	4	5	6	7	8

From Shri/Smt.
 S/o., D/O., W/O. vide Registered
 Deed No. dated /through inheritance
 for purpose, on being fully

satisfied that the aforesaid transferor had good and transferable title and possession over the land in question.

2. I/We further undertake to the effect that in case the mutation is allowed, I/We will have no claim over the said land if in future the land(s) vests in the State in any proceeding under any provision of law.

3. I/We also undertake to the effect that if the land in question is found to be vested.; I/We will apply to the State Government for Long Term Settlement of the same under usual terms and conditions on payment of Rent and Salami etc. as will be determined by the State Government.

4. That in case of my failure to apply for Long Term Settlement within th period of one month, I shall be liable to be evicted from the land as a trespasser and shall also be liable to payment of damage for the use and occupation of the said land.

5. That I have taken over possession of the land and the said land is free from encumbrances.

6. That I have submitted chain of successive deeds as proof of title/I declare that I have purchased land from vendor being fully satisfied that the latter had good and transferable title over the land.

7. That the statements made above are true to the best of my knowledge and belief.

Date:.....

Signature
Identified by me
Advocate

ANNEXURE – II DECLARATION

I/We, Sri/Smt./M/s.
S/O./W/O. residing at
..... declare that
I/We will use the land for the purpose applied for mutation.

I/We further undertake to the effect that in case the mutation is allowed, I/We will have no claim over the said land if in future the land (s) vests in the State in any proceeding under any provision of law.

I/We also undertake to the effect that if the land in question is found to be vested, I/We will apply to the State Government for Long Term Settlement of the same under usual terms and conditions on payment of Rent and Salami etc. as will be determined by the State Government.

Schedule of Land.

- | | |
|-----------------------------|---|
| a) Name of Mouza | : |
| b) J.L. No. | : |
| c) Khatian No. (R.S.& L.R.) | : |
| d) Plot No. (R.S.& L.R.) | : |
| e) Recorded classification | : |
| f) Area of Land | : |
| g) Police Station | : |
| h) District | : |

Date:

Signature of the Declarant)

**Application for Conversation of land for setting up of Industries/Housing Complex
(Court fee of Ra.10/- to be affixed)**

To
The District Land & Land Reforms Officer,
.....

Sub : Prayer for conversion of land

Dear Sir,

I/We shall be very much glad if you kindly arrange to convert the following schedule of land to Non-agri, land for setting up of Industries/Housing Complex.

Schedule of land

a) Name of Mouza	:
b) J.L. No.	:
c) Khatian No. (R.S.& L.R.)	:
d) Plot No. (R.S. & L.R.)	:
e) Recorded classification	:
f) Area of land	:
g) Police Station	:
h) District	:

The following documents in 5 copies are enclosed.

1. Declaration
2. Copy of Mutation Certificate
3. Copy of current Record-of-Right
4. Site Plan in duplicate
5. Certificate regarding industries issued by the D.I.C./Dte. Of Industries/Deptt. Of Industry.
6. Copy of the Project report duly vetted by the Compent Authority.

I/We further undertake to the effect that I/We will have no claim over the said land if in future the land(s) vests in the State in any proceeding under any provision of law.

I/We also undertake to the effect that if the land in question is found to be vested, I/We will apply to the State Govt. for Long Term Settlement of the same under usual terms and conditions on payment of Rent and Salami etc. as will be determined by the State Govt.

That in case of my failure to apply Long Term Settlement within the period of one month, I shall be liable to be evicted from the land as a trespasser and shall also b liable to payment of damage for the use and occupation of the said land .

That I have taken over possession of the land and the said land is free from encumbrances.

I/W also declare that none of the land is recorded as Tank/Orchard or cultivated by Bargadar.

Date:.....

Yours faithfully,

DECLARATION

I/We, Shri/Smt./M/s.
 S/o., D/o.,W/o. residing at
do hereby solemnly affirm and declare as follows :-

1. That I/W have purchased/acquired the land having the following schedule :

Mouza	J.L. No.	Khatian No. (R.S.&L.R.)	Plot No. (R.S.&L.R.)	Recorded Classificati on	Area Purchased /Acquired	P.S.	Dist.
1	2	3	4	5	6	7	8

From Shri/Smt.
 S/o., D/O., W/O. vide Registered
 Deed No. dated /through inheritance for
purpose, on being fully satisfied that the
 aforesaid transferor had good and transferable title and possession over the land in
 question.

2. I/We further undertake to the effect that in case th mutation is allowed, I/We will
 have no claim over the said land if in future the land(s) vests in the State in any
 proceeding under any provision of law.

3. I/We also undertake to the effect that if the land in question is found to be
 vested.; I/We will apply to the State Government for Long Term Settlement of the same
 under usual terms and conditions on payment of Rent and Salami etc. as will be
 determined by the State Government.

4. That in case of my failure to apply for Long Term Settlement within th period of
 one month, I shall be liable to be evicted from the land as a trespasser and shall also be
 liable to payment of damage for the use and occupation of the said land.

5. That I have taken over possession of the land and the said land is free from
 encumbrances.

6. That I have submitted chain of successive deeds as proof of title/I declare that I
 have purchased land from vendor being fully satisfied that the latter had good and
 transferable title over the land.

7. That the statements made above are true to the best of my knowledge and belief.

Signature
 Identified by me
 Advocate

Date :

Form - 7C

(See sub-rule (1) of rule 14GG)

From

Date.....

(State Name and Address of the applicant)

**To
The Secretary,
Land & Land Reforms Department
West Bengal.**

Sub : Application for permission to hold land in excess of the ceiling limit.

Sir,

I/We intend to set up.....and require..... land for the purpose of.....I/We, therefore, request you to grant permission u/s 14Y of the W.B.L.R. Act, for acquisition and holding of land in excess of the ceiling limit under Section 14M of the said Act.

In support of this application, I/We enclose herewith the following particulars and documents for your consideration:

- A) A project profile
- B) Particulars of the Land
 - (i) Mouza with J.L. No., Khatian No. and Plot No. (with area of the plot)
 - (ii) Police station (iii) District.
- C) A plan showing therein the detailed use of th land proposed to be acquired.

I/We hereby declare that the information given above and in the enclosures are correct to the best of my/our knowledge and belief.

Yours faithfully,

<http://wblroa.in>