

Government of West Bengal
Department of Land & Land Reforms and Refugee Relief & Rehabilitation
GE(M) Branch, 'NABANNA'
325, Sarat Chatterjee Road, Howrah- 711102

Memo No : 2937 (22)-GE(M)/1F-09/2023

Date: 25.07.2023

From : The Land Reforms Commissioner & Secretary

To : The District Magistrate,..... (All)

Sub : Post- facto conversion of land to water bodies.

Ref : This Department Memo No : 1823 (22)-GE(M)/1F-09/2023 dated 10.05.2023

Apropos the first meeting of the Group of Ministers held on 8th May, 2023 and the subsequent review meeting held on 20th July, 2023 in respect of the regularisation of unauthorized conversion of plots of land of other classifications to water bodies, I am to request you to take the necessary steps as per the Standard Operating Procedure for regularisation of unauthorized conversion of plots of land of other classifications to water bodies, including issue of letters to the Rayats in the prescribed proforma so modified, and for submission of the weekly reports of progress in the prescribed format. Copies of the SOP, the draft Memo and the prescribed proforma for the desired weekly report are enclosed.



LRC & Secretary

Memo No : 2937 (22) /1(23) -GE(M)

Date: 25.07.2023

Copy forwarded for information to:

1. The DLRS, W.B., 35, Gopal Nagar Road, P.O.-Alipore, Kolkata-700027.
2. The ADM & DL & LRO, (All)

LRC & Secretary

SOP OF REGULARISATION OF POST FACTO CONVERSION TO WATERBODY

- 1) DLLRO may authorize BLLRO to issue memo regarding regularization of post facto conversion to waterbody.
- 2) Petition in 1D may be submitted through Banglar Bhumi (once the system is ready) or through Hard Copy at the office of DLLRO/BLLRO. After receiving the application BLLRO will conduct enquiry.
- 3) A team comprising representatives of BLLRO, Fisheries Department and local Panchayet will conduct enquiry and submit joint enquiry report.
- 4) The BLLRO will submit the case record to DLLRO with his recommendation and enquiry report and necessary documents as per check list.
- 5) After examining the documents, and if necessary after hearing, DLLRO will send the case with recommendation to the Department.
- 6) Once conversion certificate is issued, copy of Conversion certificate will be shared with Agricultural Department for taking necessary action from their end.

- NB: (1) The DL & LRO will cause necessary changes in the R-o-R once the certificate is issued.
- (2) If any case involving vested land, applicant will have to be advised to apply for LTS subsequently.

Government of West Bengal
Office of the District/Block Land & Land Reforms Officer

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No.

Dated

To

Sri/Smt.....

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It appears from the LR RoR that the land(s) depicted in the Land Schedule below, are recorded as, though the land(s) has/have been changed/converted into water-body in violation of the provision of section 4C of the WBLR Act, 1955. This action attracts penal provisions of section 4D of the Act.

However, the State Government has decided to provided a one-time opportunity to all such offenders to regularize such unauthorized conversion of land(s) as per provisions of the existing rules including Notification No. 1971-LP/417/04-IS(Pt-V) dated 18/05/2023 of the L&LR and RR&R Department, Government of West Bengal.

You are, therefore, requested to come up to the BL&LRO/DL&LRO with an application in Form-1(D) within one month of this notice and get the land(s) regularized following the specified rules including payment of fees prescribed in this regard.

Land Schedule

Name of the Block

Mouza with JL No.	LR Khatian No.	LR Plot No.	Recorded Classification	Area(in acre)

BL&LRO/DL&LRO

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