

# Government of West Bengal

Department of Land & Land Reforms and R.R. & R.

LR-All GE(M) Branch

Nabanna

325, Sarat Chatterjee Road, Howrah-711102.

No. 3615(2) – GE(M)/1L-128/2021


Dated – 24/12/2021

From : The Special Secretary to the Govt. of West Bengal,

To : 1. District Magistrate & Collector ..... (All)  
✓ 2. The Additional District Magistrate & D.L. & L.R.O., .....(All)

Sub: Proposal for recording the names of legal heirs of deceased lessees in RORs.

The undersigned is directed to send herewith a copy of Memo No.20/435/C/21 dated-16/09/2021 as received from the Director of Land Records & Surveys & Joint Land Reforms Commissioner, West Bengal on the subject mentioned above and to request him to take necessary steps, after demise of any lessee, to transfer the lease khatian in favour of legal heir/heirs as determined by the Collector and open lessee R-O-R in their favour, modifying the records on the basis of the submissions made.

  
Special Secretary  
to the Govt. of West Bengal

No. 3615(2)/1(1) – GE(M)/1L-128/2021

Dated – 24/12/2021

Copy forwarded for information to :

1. The Director of Land Records & Surveys & Joint Land Reforms Commissioner, West Bengal, 35, Gopal Nagar Road, Alipore, Kolkata – 700027.

--- This has reference to his Memo No. 20/435/C/21 dated-16/09/2021

Special Secretary  
to the Govt. of West Bengal

L-5300/LRC Dyno: 897/2021 A(II)  
16/9/21 dt: 27/9/21

Addl. Secy (As)  
Addl. Secy (AKL)

(3)

**GOVERNMENT OF WEST BENGAL**  
**OFFICE OF THE DIRECTOR OF LAND RECORDS AND SURVEYS**  
**AND JOINT LAND REFORMS COMMISSIONER, WEST BENGAL**  
**35, GOPAL NAGAR ROAD, ALIPORE, KOLKATA 700027**

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Memo. No. 20/ 435 /C/21

Dated, Alipore, the 16<sup>th</sup> September, 2021

To  
The Secretary &  
Land Reforms Commissioner,  
L. & L. R. and R.R.&R. Deptt.,  
Government of West Bengal,  
HRBC Building, 6<sup>th</sup> Floor, "Nabanna",  
325, Sarat Chatterjee Street, Shibpur, Howrah-711102.

~~AS~~  
DS (AV)  
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**Sub.:** Proposal for recording the names of legal heirs of deceased lessees in RORs.

**Ref.:** DL&LRO Coochbehar's memo. no. LM/666/XIII-568/2019 dtd. 10/05/2021

Madam,

This is to bring to your knowledge that DL&LRO, Cooch Behar has made a reference to this end seeking instruction regarding recording of names of legal heirs of deceased lessee before expiry of his lease period.

It may be mentioned here that principles and procedure of settlement of non-agri land is laid down in Rule 215 to 245 of the WBLR Manual 1991. In appendix IV of the said Manual, standard form of lease is prescribed.

At point (6) of the said format, it has been clearly stated, if the lessee dies before expiration of period of lease ..... the heirs, executors.....shall duly get their names registered in the District L&LR office within 3 calendar months after obtaining possession.

Record of lease is maintained in Register XII.

Therefore, name/names of heir/heirs may be incorporated in the said Register in place of lessee.

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DSO  
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Presently, in e-bhuchitra application, lease khatian is also prepared wherein the name of lessee is recorded with sanctioned order and term of lease (copy enclosed for ready reference).

Therefore, now lessees may pray for getting their names recorded in the RORs through newly introduce module and in some occasions, legal heirs of the lessee, where lessee dies before expiry of the lease period, may also pray for substitution of their names in place of his/her predecessor as lessee for the remaining period of the term.

In view of the above, it is proposed that a general order may be published regarding recording of names of legal heirs of the deceased lessee for the remaining period of term lease with prior approval of the Department.

If required, suitable modification may also be incorporated in e-bhuchitra module with other necessary formalities.

Yours faithfully,



Director of Land Records & Surveys &  
Joint Land Reforms Commissioner, W.B.

LP/12/2021/01955



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30/11/21  
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Government of West Bengal  
**OFFICE OF THE ADDITIONAL DISTRICT MAGISTRATE &  
DISTRICT LAND & LAND REFORMS OFFICER, COOCH BEHAR**  
Sagar Dighi Complex, P.O.: Cooch Behar, Dist.: Cooch Behar, Pin: 736101, West Bengal  
Phone : (03582) 228490/227061 # Fax : (03582) 228490 # e-mail : dllro.cob@gmail.com

Memo No. LM / 666 / XIII-568/2019

Date:- 10 / 05 / 2021.

To  
The Director of Land Records & Surveys &  
Joint Land Reforms Commissioner.  
35, Gopal Nagar Road , Alipore.  
Kolkata – 700027.

Sub:- Instruction regarding recording of names of Legal Heirs of  
deceased lessees in ROR .

Ref:- Memorandum No. 1509-LP/1A-10/2014 dt. 26<sup>th</sup> May, 2015  
of LRC, West Bengal.

Sir,

In connection with the subject and reference mentioned above this is to  
inform that the names of the lessees are being recorded in the ROR as per the  
Memorandum of the Department mentioned above.

Where as in cases where the lessee have expiry before the lease, the legal  
heirs are approaching for recording of their names in ROR as legal heirs.

In this regard your kind instruction is solicited whether the names of the  
legal heirs of deceased may be recorded in the ROR as lessee.

Yours faithfully,

*[Handwritten Signature]*

Additional District Magistrate  
&

District Land & Land Reforms Officer  
Cooch Behar.

1955  
20/1/21  
28/1/21