



Government of West Bengal
Land & Land Reforms and Refugee Relief & Rehabilitation Department
General Establishment Branch, Nabanna, 6n Floor,
325, Safat Chatterjee Road, Shibpur, Howrah-711102

R-23
dt 9.10.23
ADM (CR)

No. 3256-Estt./1M-01/2023

Dated, Howrah, the 21st September, 2023

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B. Tudu, up to P. circulate to all.
ORDER

Consequent upon constitution of West Bengal Land Reforms Service' (WBLRS) under the administrative control of Land & Land Reforms and Refugee Relief & Rehabilitation Department vide its Memo No. 1200-Estt. dated 29.03.2023, the following distribution of works between the General Establishment Branch (Nabanna) and Personnel Branch-I (Writers' Buildings) will be as follows with immediate effect :

General Establishment Branch (Nabanna)	Personnel Branch- II (Writers' Buildings)
<ol style="list-style-type: none"> 1. Issuance of Identity Cards of RO/SRO-II/Officers belonging in the cadre of WBLRS . 2. Issuance of NOC for Land/Flat Purchase for Officers belonging in the cadre of WBLRS . 3. Issuance of IC for passport for all Officers . 4. Die-in-harness cases of the Officers belonging in the cadre of WBLRS . 5. Pay & Service Matters of the Officers belonging in the cadre of WBLRS . 6. All Appointment, Promotion (including MCAS), Transfer (Non-ISU), Gradation list of R.O./ SRO-II / Officers belonging in the cadre of WBLRS . 7. Any Court Cases relating to above matters . 8. Updation & maintenance of Service Book of WBLRS Officers. 	<ol style="list-style-type: none"> 1. Confirmation of Revenue Officer/ SRO-II . 2. Issuance of NOC for Land/Flat Purchase for RO / SRO-II . 3. Die-in-harness cases of RO/SRO-II . 4. Past Service counting of Revenue Officer . 5. Pay & Service matters of R.O./SRO-II . 6. Any Court cases relating to the above matters . 7. Any other works as assigned by the LRC & Secretary of this Department .

Sd/-A. Sanyamath
Secretary in the Department
to the Government of West Bengal

No. 3256-Estt./1(15)

Dated, Howrah, the 21st September, 2023

Copy forwarded for information and necessary action to :

1. The Director of Land Records & Surveys & Joint LRC, W.B., 35, Gopal Nagar Road, Alipore, Kolkata- 700027.
2. The District Magistrate & Collector, *Jhargram*.....
3. The ADM & DL & LRO,
4. The Special Secretary, L&LR and RR & R Department, Writers' Buildings .
5. The Additional Secretary, L&LR and RR&R Department, Writers' Buildings .
6. The Additional Secretary, L&LR and RR & R Department, Nabanna .
7. The Joint Secretary, L&LR and R R & R Department, Nabanna/Writers'Buildings .
8. The Deputy Secretary, L&LR and R R & R Department, Nabanna/Writers'Buildings .
9. The Assistant Secretary, L&LR and R R & R Department, Nabanna/Writers'Buildings .
10. The P.P.S. to LRC & Secretary of this Department .
11. Section Officer, General Establishment Branch/ Personnel Branch-II .
12. Head Assistant, General Establishment Branch/ Personnel Branch-II .
13. Shri Sudip Chaudhury, UDC of this Department .
14. Shri Joydeep Ghosh, UDA of this Department .
15. Office Copy .

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Assistant Secretary
to the Government of West Bengal

