

Government of West Bengal  
Finance Department  
(Audit Branch)  
Nabanna, Howrah-711102.

No. 4784-F(P2)

Dated : 28.11.2024

MEMORANDUM

In partial modification of Sub Para (a) and (b) of Para E of Memorandum No. 9924-F dated 7th December, 2005, the Governor has been pleased to allow the following classes of accommodation to the State Govt. employees while availing HTC/LTC keeping the other terms and conditions unchanged.

(a) For journeys to home-town and back on availing Home Travel Concession and to any place in India and back on Leave Travel Concession, the State Government employees will be entitled to undertake journeys in any train within India in the following class of accommodation according to their pay ranges (Basic Pay).

Basic Pay	Trains having Sleeper facilities (inclusive of all charges as mentioned in the tickets)	Trains having Chair car facilities (inclusive of all charges as mentioned in the tickets)
50,000/- & above	A.C. – II Tier	A.C. Chair Car (CC)
Below 50,000/-	A.C. – III Tier	

(b) For journeys to place like port Blair in the Andaman and Nicobar Islands and Lakshadweep Group of Islands by Ships operated by the Shipping Corporation of India, entitlement of class of accommodation according to pay ranges will be as follows :-

Basic Pay	Entitlement of Class of accommodation
40,000/- & above	First/ 'A' Cabin Class
Below 40,000/-	Second/ 'B' Cabin Class

This order comes into effect from 01.12.2024.

Sd/- P.K. Mishra

Additional Chief Secretary to the  
Government of West Bengal