Government of West Bengal Department of Land & Land Reforms and Refugee Relief & Rehabilitation Establishment Branch, 'Nabanna', 6th Floor, 325, Sarat Chatterjee Road, Howrah-711102.

No. 1/703190/2025-Estt

Dated, Howrah 31st October, 2025

MEMORANDUM

Sub: Creation of Hierarchy for initiating SAR of the WBLRS Officers under this Department designated as Joint Director, Deputy Director and Assistant Director.

Pursuant to this Department Notification No. 1200-Estt dated 29.03.2023, a State Constituted Service West Bengal Land Reforms Service has been constituted under the administrative control of this Department with the strength not exceeding 734 posts with effect from 29.03.2023 wherein the officers posted against 734 posts are inducted in the WBLRS by way of absorption and designated as Joint Director, Deputy Director and Assistant Director in the following manner:

SI. No.	Pay Level under ROPA,2019	No.of posts	Scale linked designation /Post in the rank
1.	Pay Level 16 Rs.(56,100-1,44,300/-)	440	Assistant Director
2.	Pay Level 17 Rs.(67,300-1,73,200/-)	220	Deputy Director
3,	Pay Level 19 Rs.(95,100-1,98,000/-)	74	Joint Director

The extant flowchart for determining of Reporting, Reviewing and Accepting Officers for the Self Appraisal Report of West Bengal Land Reforms Service Officers need to be revised following the execution of the above mentioned Notification. The Land Reform Commissioner & Additional Chief Secretary of this Department has approved the creation of the new Hierarchy for initiating SAR for the Officers belonging to West Bengal Land Reforms Service under this Department.

או.וכן	the Officers	of Reporting Officer	Reviewing Officer	Accepting Officer
		(A) Posted	at L&LR and R R & R Depart	ment
1.	Joint Director	Additional Secretary	Special Commissioner/ Special Secretary	Land Reforms Commissioner
2.	Deputy Director	Additional Secretary	Special Commissioner/ Special Secretary	Land Reforms Commissioner
3.	Assistant Director	Additional Secretary	Special Commissioner/ Special Secretary	Land Reforms Commissioner
		(B) Posted at the	e Office of the DLRS & Joint L	LRC, West Bengal
	Joint Director	Additional DLRS	DLRS & Joint LRC, West Bengal	Land Reforms Commissioner
2.	Deputy Director	Additional DLRS	DLRS & Joint LRC, West Bengal	Land Reforms Commissioner
	Assistant Director	Additional DLRS	DLRS & Joint LRC, West I Bengal	Land Reforms Commissioner
			(C) Posted at the District	
	Joint Director	ADM & DL&LRO/ ADM (LA)	District Magistrate & L Collector	and Reforms Commissioner
	Deputy Director	ADM & DL&LRO/ ADM (LA)	District Magistrate & L Collector	and Reforms Commissioner
	Assistant Director	ADM & DL&LRO/ ADM (LA)	District Magistrate &L Collector	and Reforms Commissioner

i.	Joint Director	Rent Controller,	Special	Land Reforms Commissioner
	Joint Director	Kolkata	Commissioner/Special Secretary (LR)	
2.			Special Commissioner/Special Secretary (LR)	Land Reforms Commissioner
			Commissioner/Special Secretary (LR	Land Reforms Commissioner
www	and the second s	(E) Posted at the off	ice of the 1st Land Acquisiti	on Collector
	Joint Director	1 st LA Collector, Kolkata	Special Secretary (LR)	Land Reforms Commissioner
•	Deputy Director	1 st LA Collector, Kolkata	Special Secretary (LR)	Land Reforms Commissioner
	Assistant Directo	r 1 st LA Collector, Kolkata	Special Secretary (LR)	Land Reforms Commissioner
			office of the Kolkata Colle	
	Joint Director	Stamp & Revenue	Special Secretary (LR)	r/Land Reforms Commissioner
	Deputy Director	Stamp & Revenue	Special Commissione Special Secretary (LR)	r/Land Reforms Commissioner
	Assistant Directo	Collector, Kolkato Starnp & Revenue	Special Commissione Special Secretary (LR)	r/Land Reforms Commissioner
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•	Deputy Director	Controller, Kolkata Thik Tenancy (for Kolkata and Special Secretar UD&MA Departmer (for Howrah	Secretary of UD y Department	Special Land Reforms Commissioner &MA
•	Assistant Director	Controller, Kolkata Thik Tenancy (for Kolkato and Special Secretar UD&:MA Departmer (for Howrah	Secretary of UD yDepartment	Special Land Reforms Commissioner &MA
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	Joint Director	H. P. Joint Secretary /Addit		er Department L&LR & Land Reforms Commissioner
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	Deputy Director Assistant Director	II. Policy of concerns of conc	ional Special Secretary of Limed RR & R Department ional Special Secretary of and R R & R Department ional Special Secretary of and R R & R Department osted at Urban Land Ceilin of Special Secretary of Les RR & R Department of Special Secretary of and R R & R Department of Special Secretary of	L&LR Land Reforms Commissioner f L&LR Land Reforms Commissioner nent f L&LR Land Reforms Commissioner nent g Offices L&LR & Land Reforms Commissioner f L&LR Land Reforms Commissioner
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			at West Bengal Administrative Tribunal
1.	Joint Director	ADLRS in charge of Law	Special Secretary of Land Reforms Commissioner L&LR & RR & R Department
2.	Deputy Director	ADLRS in charge of Law	Special Secretary of Land Reforms Commissioner L&LR & RR & R Department
3.	Assistant Director	ADLRS in charge of Law	Special Secretary of Land Reforms Commissioner L&LR & RR & R Department
	e-the service and a little control of the	L	Posted at ARTI/LMTC
1.		Appearance of the Control of the Con	DLRS & Joint LRC, West Land Reforms Commissioner Bengal
2.	Deputy Director	The state of the s	DLRS & Joint LRC, West Land Reforms Commissioner Bengal
3.	Assistant Director		DLRS & Joint LRC, West Land Reforms Commissioner Bengal

Special Secretary to the Government of West Bengal

No. 1/703190/2025/ (16)-Estt

Dated, Howrah 31st October, 2025

Copy forwarded for information and necessary action to:-

- 1. The DLR&S and Joint LRC, Survey Building, 35, Gopal Nagar Road, Alipore, Kolkata-27.
- 2. The Special Commissioner in the rank of Special Secretary
- 3. The District Magistrate (All)
- 4. The Special Secretary (LR)/ The Additional Secretary (LR)
- 5. The Senior Special Secretary/ The Special Secretary, UD & MA Department
- 6. The ADM & DL&LRO /ADM (LA) [AII]
- 7. The Secretary, Public Service Commission, WB, 167 A, S.P. Mukherjee Road, Kolkata-26
- 8. The ADLRS, Office of the DLR&S and Joint LRC, Survey Building, 35, Gopal Nagar Road, Alipore, Kolkata-27.
- 9. The Collector (Stamp & Revenue), Kolkata, 11A, N.S.C Road, Kol-1
- 10. The 1st LA Collector, Kolkata, 5 Bankshall Street, Kol-1
- 11. The Rent Controller, Kolkata 6, Church Lane, Kolkata-1
- 12. The Controller, Kolkata Thika Tenancy
- 13. The Joint Secretary/ Additional Secretary ______ Department
- 14. Competent Authority of Urban Land Ceiling Offices
- 15. Additional Director, Training, 35, Gopal Nagar Road, Alipore, Kolkata-27.
- 16. Office Copy

Deputy Secretary to the Government of West Bengal